

Name: _____

APPENDIX J

Employee Appraisal Input Worksheet

WHAT WAS DONE	COMPLEXITY	RESULTS/IMPACT	QUALIFICATIONS	REFERENCES

QUALIFICATIONS BEING ASSESSED¹: Plan/Organize/Control; Innovate/Manage Change; Analyse/Evaluate; Advocate/Communicate (orally/writing); Judgement; Leadership/Teamwork; Professional Integrity; Client Service; Adaptability/Flexibility; Interpersonal Skills; Knowledge

¹ See Appendix B - Definitions of Qualifications, & Appendix C - Knowledge Definitions