

17/11/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1994

SUB-REGION: KOREA AND EAST ASIA

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	1492	15.78	28.67	4.00
FROM TERRITORIES :	870	7.11	18.67	2.32
B. VISITS TO CLIENTS IN TERRITORY :	211	7.22	7.56	1.33
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	3	1.67	0.56	0.20
MISSIONS :	31	13.44	14.89	2.55
CONFERENCE SEMINARS :	9	1.67	6.67	0.75
OTHER :	5	3.67	5.22	0.80
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	20	0.78	0.67	0.13
POST INITIATED :	48	5.22	2.89	0.73
E. COMMUNICATIONS ACTIVITIES :	13	0.67	0.22	0.08
F. INVESTMENT ENQUIRIES FROM CANADA :	19	1.00	1.33	0.21
FROM TERRITORIES :	25	0.67	0.44	0.10
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	11	0.56	0.78	0.12
CONNECTIONS ARRANGED :	4	0.00	0.11	0.01
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		5.00	0.56	0.50
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	25	1.44	0.22	0.15
HOST GOVERNMENT :	49	1.78	1.44	0.29
OTHER DEPARTMENT :	91	5.44	2.11	0.68
PROVINCES/MUNICIPALITIES :	49	2.56	0.56	0.28
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		14.56	2.44	1.53
LEAVE, PROFESSIONAL DEVELOP :		5.89	3.22	0.82
K. SERVICE TO OTHER MISSION PROGRAMS :		3.33	0.78	0.37
L. TOURISM PROGRAM ACTIVITIES :		0.56	0.00	0.05
***** TOTALS *****		100.02	100.01	18.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	41
FROM TERRIT :	47
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	143
FROM TERRIT :	238

NUMBER OF PEMD APPLICATIONS COMMENTED ON :	18
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NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	9
-LOCALLY ENGAGED :	9