

TRADE TRACKING SYSTEM

88/11/09

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1988

POST : ALGIERS

|   | NUMBER | % OFFICER-TIME |         | TOTAL-TIME |
|---|--------|----------------|---------|------------|
|   |        | CANADA         | LOC-ENG | PERSON-QTR |
| A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :   | 886    | 32.33          | 42.50   | 1.82       |
| FROM TERRITORIES :                              | 62     | 3.66           | 8.50    | 0.28       |
| B.VISITS TO CLIENTS IN TERRITORY :              | 67     | 8.33           | 14.00   | 0.53       |
| C.EXPORT/TRADE/POLICY FAIRS :                   | 2      | 13.00          | 7.00    | 0.53       |
| PROJECTS AND EVENTS MISSIONS :                  | 5      | 4.33           | 0.00    | 0.13       |
| CONFERENCE SEMINARS :                           | 0      | 0.00           | 0.00    | 0.00       |
| OTHER :   | 114    | 4.00           | 10.50   | 0.33       |
| D.COMMERCIAL / ECONOMIC REPORTS HQ REQUESTED :  | 1      | 0.33           | 0.00    | 0.01       |
| POST INITIATED :                                | 18     | 6.33           | 4.50    | 0.28       |
| E.COMMUNICATIONS ACTIVITIES :                   | 0      | 0.00           | 0.00    | 0.00       |
| F.INVESTMENT ENQUIRIES FROM CANADA :            | 0      | 0.00           | 0.00    | 0.00       |
| FROM TERRITORIES :                              | 0      | 0.00           | 0.00    | 0.00       |
| G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 0      | 0.00           | 0.00    | 0.00       |
| CONNECTIONS ARRANGED :                          | 0      | 0.00           | 0.00    | 0.00       |
| H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :  |        | 0.00           | 7.50    | 0.15       |
| I.SERVICE REQUESTS FM GOV'T SOURCES NGO :       | 0      | 0.00           | 0.00    | 0.00       |
| HOST GOVERNMENT :                               | 0      | 0.00           | 0.00    | 0.00       |
| OTHER DEPARTMENT :                              | 7      | 2.66           | 0.00    | 0.08       |
| PROVINCES/MUNICIPALITIES :                      | 15     | 3.33           | 0.00    | 0.10       |
| J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:  |        | 10.00          | 0.00    | 0.30       |
| LEAVE, PROFESSIONAL DEVELOP :                   |        | 6.66           | 4.50    | 0.29       |
| K.SERVICE TO OTHER MISSION PROGRAMS :           |        | 5.00           | 1.00    | 0.17       |
| ***** TOTALS *****                              |        | 99.96          | 100.00  | 5.00       |

NUMBER OF BUSINESS VISITORS FROM CANADA : 68  
FROM TERRIT : 45

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 6

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3  
- LOCALLY-ENGAGED : 2