

4. Select **MESSAGE, REUSE**. The Compose Message window is displayed with the original message.
5. Verify that the options for Precedence and Security Classification are correct on the Message Options window.
6. Correct the message according to the information in the return note.
7. When a message is returned by the SIGNET-CDCS gateway, SIGNET recipients will have received the message but CDCS recipients will not. When sending the message, leave the recipient list as is and add a comment in the ICONDESK Note (in the line following the Security Classification), stating that this message is a duplicate for SIGNET recipients.
8. Re-send the message.

To insert an X.400 address:

1. Click on the **NEWMSG** button on the Tool Bar in order to generate the Compose Message window.
2. Click on the **ADDRESSES** button, followed by the **X.400** command button.
3. Insert the X.400 address in the second field labelled "**FULL X400:**"
4. Click on **OK**.
5. Verify that the recipients section of the window contains the address.
6. Click on **OK**.
7. Continue creating the message as usual.

To create an alias from the Browse window:

1. Browse the incoming message.
2. From the Browse window, click on the **DETAILS** command button.
3. Select the **ORIGINATOR/RECIPIENT** for whom you would like to create the Alias.
4. Click on the **CREATE ALIAS** command button.
5. Type in a name for your Alias.
6. Click on **OK**.
7. Close the Details window.