

Accountability

1. Develops objectives and schedules accomplishments for approval of his superior.
2. Reports at intervals determined by his superior, indicating in specific terms the degree to which accomplishments have met approved objectives. Provides explanations as appropriate.

Note: The position guides developed in this section are developed along lines which are applicable to senior positions in an Embassy, High Commission or Consular Post. Position guides for the functional missions would have to be developed specifically for each individual case although the same format would be applicable.