

TRADE TRACKING SYSTEM

89/05/12

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1988

POST : OSAKA

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	111	10.00	12.50	0.45
FROM TERRITORIES :	232	10.00	20.00	0.60
B.VISITS TO CLIENTS IN TERRITORY :	31	6.00	10.00	0.32
C.EXPORT/TRADE/POLICY FAIRS :	5	0.00	2.50	0.05
PROJECTS AND EVENTS MISSIONS :	6	14.00	20.00	0.68
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	4	3.50	2.50	0.12
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	17	6.00	7.50	0.27
POST INITIATED :	13	6.00	2.50	0.17
E.COMMUNICATIONS ACTIVITIES :	5	3.50	0.00	0.07
F.INVESTMENT ENQUIRIES FROM CANADA :	10	3.00	2.50	0.11
FROM TERRITORIES :	17	10.00	7.50	0.35
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	5.00	0.10
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	5	0.00	0.00	0.00
HOST GOVERNMENT :	3	0.00	0.00	0.00
OTHER DEPARTMENT :	27	10.00	5.00	0.30
PROVINCES/MUNICIPALITIES :	14	10.00	2.50	0.25
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		4.00	0.00	0.08
LEAVE, PROFESSIONAL DEVELOP :		4.00	0.00	0.08
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 103
FROM TERRIT : 528

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 2

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 2