CLIENTIPS

Handling .pvt Attachments

"We Immigration people overseas are currently getting a lot of .pvt format attachments from Headquarters. As the standard ICONDESK setup doesn't specify a .pvt browser, these attachments have to be exported before they can be viewed.

To overcome the need to export .pvt format files, ICONDESK 4.4 users can modify their Browser Profile to associate .pvt files with WordPerfect 5.2. This is very easy to do.

- Go to Program Manager, open Mail icon, open Profiling; a screen called ICONDESK User Profiling pops up. Double-click on the Browsers icon. You should see a table of blue text. The lower half of the text will be titled Graphics Browser. Move the cursor to the first available free line.

- In the first column, type pvt

- Click inside the second column, called Browser. A pop-up box will appear; click on the arrow and scroll to the Ws; click on wpbrowse.

- Click inside the third column, called Activation. A pop-up box will appear. Click on the arrow and scroll to Standard. Click on it.

To confirm, this last line should read:
    pvt   wpbrowse   standard

If that's what you see, click OK. If not, hit Cancel and try again until you've got it right.

You can now open .pvt format attachments directly from ICONDESK without having to export them."

- Graeme McIntyre (MOSCO)

Note: This is a popular tip. Many thanks to all of you who sent in similar solutions.

Quick Tip

Switching between applications

"Some of you use "Alt - Tab" to switch quickly between applications. But sometimes you are too fast and you go past the application you want. When this happens, use "Shift - Alt - Tab" — this allows you to switch directions and return to the application you just passed."

- Bjorn Hernes (OSLO)

New SMS Sites

Plans have also been finalized for the rollout and distribution of the release of the Small Mission SIGNET (SMS) software, Release 2.0, to the remaining missions classed as small SIGNET sites.

This SIGNET software environment contains several very useful software products, notably an e-mail tool, ICONDESK 4.4; a word processing package, WordPerfect 5.2+; a spreadsheet/financial tool, QuattroPro for Windows. Also included is a suite of improved software utilities that will assist the SMS mission SSA to maintain the SMS computing environment at peak operating performance. The individual workstation operating system environment is the Microsoft product, Windows for Workgroups. This high-performance, user-friendly product works smoothly and easily to allow all mission users quick and effortless access to the power of their workstations.

The first SMS implementation began with Dusseldorf in mid-September. All SMS missions (Hanoi, Vatican, PESCO, Dubai, Beirut, Libreville, Berlin and, Lusaka) are expected to be completed by December 1. Training for the SMS Super Users will be coordinated by STC and conducted at Headquarters.

As with SMS upgrades, further details will be provided to individual SMS missions as planning details and implementation schedules are finalized.

Questions or comments? Please contact your SIGNET RSM.