

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1992

POST : BUDAPEST

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	264	25.00	12.00	0.37
FROM TERRITORIES :	147	4.00	19.00	0.23
B.VISITS TO CLIENTS IN TERRITORY :	55	15.00	10.00	0.25
C.EXPORT/TRADE/POLICY FAIRS :	1	3.00	6.00	0.09
PROJECTS AND EVENTS MISSIONS :	6	20.00	10.00	0.30
CONFERENCE SEMINARS :	1	1.00	2.00	0.03
OTHER :	1	0.00	2.00	0.02
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	7	4.00	5.00	0.09
POST INITIATED :	5	3.00	5.00	0.08
E.COMMUNICATIONS ACTIVITIES :	2	2.00	0.00	0.02
F.INVESTMENT ENQUIRIES FROM CANADA :	8	2.00	0.00	0.02
FROM TERRITORIES :	3	1.00	0.00	0.01
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	7	2.00	2.00	0.04
HOST GOVERNMENT :	3	2.00	1.00	0.03
OTHER DEPARTMENT :	4	4.00	2.00	0.06
PROVINCES/MUNICIPALITIES :	4	2.00	3.00	0.05
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		4.00	2.00	0.06
LEAVE, PROFESSIONAL DEVELOP :		2.00	15.00	0.17
K.SERVICE TO OTHER MISSION PROGRAMS :		4.00	4.00	0.08
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	13
FROM TERRIT :	15
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	176
FROM TERRIT :	59

NUMBER OF PEMD APPLICATIONS COMMENTED ON :	9
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NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	1
-LOCALLY ENGAGED :	1