



Hire-A-Student

The Alberta Hire-a-Student Program is now recruiting staff for the 1977 student summer employment program. Post-secondary students and recent university graduates are required for a number of positions as outlined below.

The Hire-a-Student Program is a joint program of the federal Department of Manpower and Immigration, Alberta Advanced Education and Manpower, the Alberta Chamber of Commerce, and local community groups and student organizations. It is designed to assist secondary and post-secondary students in obtaining summer employment. At this time the program invites applications for these positions:

GRADUATE ASSISTANT (OPERATIONS COORDINATORS)

Under the direction of a Canada Manpower Centre Manager the **GRADUATE ASSISTANT** is responsible for the day-to-day operation of a student employment office. Duties will include program planning, staff supervision and training, liaison with community groups and agencies, liaison with business and industry, student selection and referral, and public relations and advertising.

Positions are available in Edmonton, Calgary, Lethbridge, Medicine Hat, Red Deer, and Grande Prairie. Applicants for these positions must be recent University graduates.

Employment to commence **January 4, 1977. Term Position 8 months.**
Salary - PMI - **\$11,800.00 to \$14,666.00** (under review)

REGIONAL COORDINATORS

Under the direction of the Hire-a-Student Committee, **REGIONAL COORDINATORS** are responsible for the development of Hire-a-Student program services in rural regions of Alberta. Duties will include liaison with local communities and Canada Manpower Centres to initiate Hire-a-Student activities; and the training and on-going supervision of rural Hire-a-Student office managers.

Positions are available in Edmonton, Stettler, Grande Prairie, Red Deer, Medicine Hat, Lethbridge, High Prairie, St. Paul, Edson, and Wainwright. Applicants for these positions must be post-secondary students returning to school next year or 1976 graduates and must have a car and valid drivers licence.

Successful applicants must be available to attend a training conference **February 21 to 24**. Regular full time duties will commence in **late April**. Term position to August 31, 1977.

Salary - **\$800.00/month plus travel expenses.** (Under review).

Applicants for the above positions are asked to complete a detailed personal resume, and clearly indicate the position they are applying for and location preferred. Preference will be given to those applicants with personal knowledge of the employment and economic conditions of the individual areas.

Applications should be sent to:

Hire-a-Student
Department of Manpower and Immigration
Directorate of Manpower - Alberta
610 Manulife House
10055 - 106 Street
Edmonton, Alberta
T5J 2Y2

Deadline for applications is Noon, December 3rd, 1976.