

TRADE TRACKING SYSTEM

88/03/16

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1987

POST : OSAKA

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	: 193	5.00	15.00	0.40
FROM TERRITORIES	: 239	5.00	15.00	0.40
B. VISITS TO CLIENTS IN TERRITORY	VISITS : 56	5.00	7.50	0.25
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	: 4	5.00	12.50	0.35
MISSIONS	: 9	15.00	17.50	0.65
OTHER	: 8	5.00	10.00	0.30
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	: 16	2.50	0.00	0.05
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	: 22	2.50	0.00	0.05
FROM TERRITORIES	: 8	2.50	10.00	0.25
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	: 1	0.00	0.00	0.00
CONNECTIONS ARRANGED	: 2	0.00	0.00	0.00
G. PARTICIP'TN IN PROG-RELATED EVENTS IN CANADA	: 1	10.00	0.00	0.20
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	: 5	2.50	0.00	0.05
FROM OTHER GOV'T SOURCES- CONTACTS	: 87	5.00	5.00	0.20
- REPORTS	: 12	2.50	5.00	0.15
I. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.		5.00	0.00	0.10
LEAVE, PROFESSIONAL DEVELOP		0.00	0.00	0.00
J. SERVICE TO OTHER MISSION PROGRAMS		27.50	2.50	0.60
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 270  
FROM TERRIT : 507

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 2

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2  
- LOCALLY-ENGAGED : 2