

TRADE TRACKING SYSTEM

88/03/16

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1987

WORLD TOTALS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	: 29472	16.46	26.56	92.45
FROM TERRITORIES	: 27598	8.93	19.04	60.17
B. VISITS TO CLIENTS IN TERRITORY	VISITS : 9045	10.57	10.17	44.50
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	: 400	3.50	5.76	19.92
MISSIONS	: 522	5.57	6.88	26.76
OTHER	: 509	3.77	2.87	14.25
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	: 1394	5.72	3.40	19.56
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	: 1145	1.80	1.00	6.01
FROM TERRITORIES	: 4559	3.31	3.87	15.43
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	: 582	0.74	1.28	4.36
CONNECTIONS ARRANGED	: 266	0.36	0.59	2.05
G. PARTICIP'T'N IN PROG-RELATED EVENTS IN CANADA	: 389	4.79	2.18	14.94
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	: 1663	4.64	2.03	14.29
FROM OTHER GOV'T SOURCES- CONTACTS	: 4166	4.29	2.94	15.50
- REPORTS	: 678	1.72	1.17	6.21
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.		11.17	2.81	29.89
LEAVE, PROFESSIONAL DEVELOP		6.92	5.57	26.80
J. SERVICE TO OTHER MISSION PROGRAMS		5.64	1.79	15.91
***** TOTALS *****		99.90	99.91	429.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 8698  
FROM TERRIT : 12271

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 919

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 213  
- LOCALLY-ENGAGED : 216