

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 3 OF FISCAL YEAR 1992

POST : CHICAGO

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	261	1.50	25.66	1.57
FROM TERRITORIES :	463	1.00	18.83	1.15
B.VISITS TO CLIENTS IN TERRITORY :	114	16.00	4.66	0.60
C.EXPORT/TRADE/POLICY FAIRS :	19	4.50	12.00	0.81
PROJECTS AND EVENTS MISSIONS :	6	2.50	4.83	0.34
CONFERENCE SEMINARS :	15	8.50	4.50	0.44
OTHER :	6	3.00	0.16	0.07
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	0	5.50	0.00	0.11
POST INITIATED :	0	1.00	0.00	0.02
E.COMMUNICATIONS ACTIVITIES :	23	0.00	8.16	0.49
F.INVESTMENT ENQUIRIES FROM CANADA :	17	5.00	3.50	0.31
FROM TERRITORIES :	8	3.00	1.33	0.14
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	5	0.50	1.33	0.09
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		4.50	2.66	0.25
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	2	0.00	0.16	0.01
HOST GOVERNMENT :	2	0.00	0.16	0.01
OTHER DEPARTMENT :	9	0.50	0.83	0.06
PROVINCES/MUNICIPALITIES :	22	2.50	1.00	0.11
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		16.00	4.66	0.60
LEAVE, PROFESSIONAL DEVELOP :		14.50	5.16	0.60
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.33	0.02
L.TOURISM PROGRAM ACTIVITIES :		10.00	0.00	0.20
***** TOTALS *****		100.00	99.92	8.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 43

FROM TERRIT : 4

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 346

FROM TERRIT : 38

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 18

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 2

-LOCALLY ENGAGED : 6