

PART II - SPECIFIC PROVISIONS**ARTICLE 4****Locating and Identifying
Persons and Objects**

The competent authorities of the Requested State shall make best efforts to ascertain the location and identity of persons and objects specified in the request.

ARTICLE 5**Service of Documents**

1. The Requested State shall serve any document transmitted to it for the purpose of service.
2. Service may be effected by simple transmission of the document to the person to be served. If the Requesting State expressly so requests, service shall be effected by the Requested State in the manner provided for the service of analogous documents under its own law, or in a special manner consistent with such law.
3. Proof of service shall be given by means of a receipt dated and signed by the person served or by means of a declaration made by the Requested State that service has been effected and stating the form and date of such service. If service cannot be effected, the reasons shall be communicated immediately by the Requested State to the Requesting State.
4. Requests for service of a summons on an accused person who is in the territory of the Requested State shall be transmitted to the Central Authority at least thirty (30) days before the date set for appearance.

ARTICLE 6**Provision of Information,
Documents, Records and Objects**

1. The Requested State shall provide copies of publicly available information, documents and records of government departments and agencies.
2. The Requested State may provide any information, documents, records and objects in the possession of a government department or agency, but not publicly available, to the same extent and under the same conditions as would be available to its own law enforcement and judicial authorities.
3. The Requested State may provide certified true copies of documents or records, unless the Requesting State expressly requests originals.
4. Original documents, records or objects provided to the Requesting State shall be returned to the Requested State as soon as possible, upon request.