vote and hold office for one year. Vacancies occurring during the year may be filled for the unexpired term by the Executive Board.

DUTIES.

III. The President, or in his absence one of the Vice-Presidents, shall preside at all meetings of the Society and Executive Board. The Secretary shall keep the minutes of all meetings, and have general charge of the correspondence and records of the Society; he shall furnish to the Secretary of the General Society a monthly report of the proceedings of this Branch and endeavor to promote intrecourse between the branches. He shall also perform the duties of Auditor. The