

## DIRECTIONS FOR SPELLING.

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1st. Spell according to the sound of words, without regard to orthography.

2d. Use no vowels in spelling, except when distinctly sounded at the beginning or end of words.

3d. Throw out all silent letters.

4th. When two letters sound like one, use only one, as *f*, instead of *ph*, or *gh*.

5th. Let *k*, or *s*, supply the place of *c*, and let *s hard*, be used for *z*.

6th. *h* can be omitted in the middle of words, and often at the beginning, by expressing the following vowel, as in *when*, *heaven*, *highway*, &c.

7th. *b*, or *w*, may be omitted very often as in *member*, *encumber*, *answer*, *to-morrow*, &c.

8th. Let *ch*, be supplied by *k*, or *sh*, except in the English sound.

9th. Diphthongal sounds may be represented by single vowels.

10th. If two consonants of the same kind, come together in a word, use only one ; but if a vowel intervene use both.

## RULES FOR WRITING.

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1st. Agreeable to the instructions for joining characters, spelling, &c. proceed to write with the Stenographic Alphabet. Never lift the pen in the middle of a word, (except in some compound words,) or let two words join ; but give each word its due proportion of space.

2d. The common *r*, is to be used alone, and in words when no other consonant occurs ; in other places the scratch *r*.