

TABLE A-1
CHECKLIST FOR CONDUCTING AN ENVIRONMENTAL ASSESSMENT
OF A PROJECT OUTSIDE CANADA

Step 1: Determine whether or not an environmental assessment is required

- Is there a "project" as defined in CEAA?
- Is the project exempted by the Act or a Regulation? (e.g., national emergency or on the Exclusion List Regulation)?
- Is there a federal "trigger"?

Step 2: Conduct an environmental assessment "screening"

- Factors to be addressed identified?
- Scope of the project identified (e.g., construction, operation)?
- Other governments and stakeholders identified and contacted?
- Information needs identified?
- Information sources identified?
- Expert federal departments involvement required?
- Any public concerns to address through public involvement?
- Mitigation measures identified?
- Follow-up program needed?
- Screening report prepared in compliance with the CEAA?

Step 3: Decide whether or not to proceed with the project, and undertake further action if required

Determine one of the following on the basis of the screening report:

- The project is **not likely** to cause significant adverse environmental effects and DFAIT's involvement **can proceed** - you must ensure that any mitigation measures and/or follow-up program deemed appropriate are implemented;
- The project is **likely** to cause significant adverse environmental effects that cannot be justified - DFAIT's involvement in the project **cannot proceed**; or
- It is **uncertain** whether the project is likely to cause significant adverse environmental effects, OR is **likely** to cause significant adverse effects that may be justifiable, OR there is considerable **public concern** about the project, the project must be referred to a panel review (proceed to step 4).

Step 4: Conduct panel review - if required (Contact JEN for assistance)

- DFAIT-Environment Canada consultations held on process decision?
- Panel review, mediation or advisory committee selected?
- Substitute foreign process or joint panel process if available/appropriate?

Step 5: Inform the public

- Public notified of DFAIT decision?
(Copy of screening sent to DFAIT/JEN for registering on Federal Index)
- List of available documents with respect to the EA maintained?