

27/07/93

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 4 OF FISCAL YEAR 1992

POST : HONG KONG

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	690	16.50	25.00	1.58
FROM TERRITORIES :	708	10.50	17.00	1.06
B. VISITS TO CLIENTS IN TERRITORY :	285	27.50	11.60	1.13
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	3	2.50	0.00	0.05
MISSIONS :	43	16.00	8.80	0.76
CONFERENCE SEMINARS :	9	2.50	4.00	0.25
OTHER :	6	1.00	1.60	0.10
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	6	0.00	1.60	0.08
POST INITIATED :	5	0.00	1.40	0.07
E. COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F. INVESTMENT ENQUIRIES				
FROM CANADA :	25	0.00	4.00	0.20
FROM TERRITORIES :	21	0.00	2.00	0.10
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	1	0.00	0.20	0.01
HOST GOVERNMENT :	22	5.00	0.80	0.14
OTHER DEPARTMENT :	43	7.50	1.00	0.20
PROVINCES/MUNICIPALITIES :	28	5.50	1.20	0.17
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		5.50	9.80	0.60
LEAVE, PROFESSIONAL DEVELOP :		0.00	7.20	0.36
K. SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.80	0.04
L. TOURISM PROGRAM ACTIVITIES :		0.00	2.00	0.10
***** TOTALS *****		100.00	100.00	7.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	94
	FROM TERRIT :	281
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	120
	FROM TERRIT :	114
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		16
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	2
	-LOCALLY ENGAGED :	5