

40. A record of the conduct and efficiency of all officers, clerks and employees below the first division shall be kept in each department.

2. Such records shall be established by means of reports, to be furnished to the deputy head at least every three months by the chiefs of branches.

3. At the end of each year, and oftener if required by it, copies of these reports shall be sent to the Commission by the deputy head.

4. Such reports, if adverse or unfavorable, shall be shown to the persons respecting whom they are made.

41. If a person dies while in the public service, after having been at least two years therein, an amount equal to two months of his salary shall be paid to his widow or to such person as the Treasury Board determines.

42. No person shall, directly or indirectly, solicit or endeavour to influence a member of the Commission with respect to the appointment of any person to the service, or with respect to the promotion of, or an increase of salary to, any officer, clerk, or employee in the service.

2. Any person who, directly or indirectly, solicits or endeavours to influence a member of the Commission in favour of his appointment, promotion or increase of salary, shall be deemed to be unworthy of such appointment, promotion or increase, and it shall not be accorded him; and if he is employed in the Civil Service, he shall be liable to immediate dismissal.

43. No officer, clerk or employee in the Civil Service shall be debarred from voting at any Dominion or Provincial election if under the laws governing the said election he has the right to vote; but no such officer, clerk or employee shall engage in partisan work in connection with any such election.

44. The Secretary of State shall be charged with the administration of this Act and shall lay before Parliament, within fifteen days after the commencement of each session, a report of the proceedings of the Commission under this Act during the preceding year.

45. Wherever under sections 5, 8, 10 (paragraph *b* of sub-section 1), 21, 22, 23, 24, 26 subsection 2), 32, 33, 36 and 37 (subsection 4), of this Act or under *The Civil Service Act*, any action is authorized or directed to be taken by the Governor in Council or by order in council, such action, with respect to the officers, clerks and employees of the House of Commons or the Senate, shall be taken by the House of Commons or the Senate, as the case may be, by resolution, and with respect to the officers, clerks and employees of the Library of Parliament, and to such other officers, clerks, and employees as are under the joint control of both Houses of Parliament, shall be taken by both Houses of Parliament by resolution, or, if such action is required during the recess of Parliament, by the Governor in Council, subject to ratification by the two Houses at the next ensuing session.

46. Nothing in this Act or *The Civil Service Act* shall be held to curtail the privileges now enjoyed by the officers, clerks, and employees of the House of Commons or of the Senate or of the Library of Parliament with respect to rank and precedence, or to attendance, office hours, or leave of absence, or with respect to engaging in such employment during parliamentary recess as may entitle them to receive extra salary or remuneration.