

19/05/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1994

POST : BUENOS AIRES

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	2965	16.50	23.33	1.03
FROM TERRITORIES :	2098	6.00	20.33	0.73
B. VISITS TO CLIENTS IN TERRITORY :	96	11.50	3.66	0.34
C. EXPORT/TRADE/POLICY FAIRS :	1	0.00	0.33	0.01
PROJECTS AND EVENTS MISSIONS :	7	15.50	14.33	0.74
CONFERENCE SEMINARS :	4	3.00	0.66	0.08
OTHER :	3	3.50	0.33	0.08
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	7	2.50	3.00	0.14
POST INITIATED :	10	4.00	5.33	0.24
E. COMMUNICATIONS ACTIVITIES :	6	1.50	2.00	0.09
F. INVESTMENT ENQUIRIES FROM CANADA :	8	1.00	2.00	0.08
FROM TERRITORIES :	9	2.00	0.33	0.05
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	1	0.00	0.33	0.01
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES NGO :	4	0.50	0.33	0.02
HOST GOVERNMENT :	18	1.50	1.66	0.08
OTHER DEPARTMENT :	11	7.00	0.33	0.15
PROVINCES/MUNICIPALITIES :	2	2.00	0.33	0.05
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		8.50	0.00	0.17
LEAVE, PROFESSIONAL DEVELOP :		11.50	21.33	0.87
K. SERVICE TO OTHER MISSION PROGRAMS :		2.00	0.00	0.04
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	99.94	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 27
FROM TERRIT : 19

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 178
FROM TERRIT : 160

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 7

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA BASED : 2
- LOCALLY ENGAGED : 3