

TRADE TRACKING SYSTEM

87/12/23

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1987

POST : PARIS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA :	415	17.66	25.20	2.32
FROM TERRITORIES :	355	7.66	21.60	1.54
B. VISITS TO CLIENTS IN TERRITORY : VISITS :	79	15.33	2.40	1.04
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS :	12	1.00	4.20	0.27
MISSIONS :	4	1.66	0.40	0.12
OTHER :	8	3.33	2.00	0.30
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED :	20	1.33	4.40	0.30
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA :	28	2.66	1.00	0.21
FROM TERRITORIES :	41	2.66	0.80	0.20
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA :	15	0.66	1.00	0.09
CONNECTIONS ARRANGED :	29	1.33	1.40	0.15
G. PARTICPT'N IN PROG-RELATED EVENTS IN CANADA :	3	2.50	0.00	0.15
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS :	57	5.50	1.60	0.41
FROM OTHER GOV'T SOURCES- CONTACTS :	94	4.83	1.80	0.38
- REPORTS :	19	4.16	1.20	0.31
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN. :		12.33	4.40	0.96
LEAVE, PROFESSIONAL DEVELOP :		12.16	26.60	2.06
J. SERVICE TO OTHER MISSION PROGRAMS :		3.16	0.00	0.19
***** TOTALS *****		99.92	100.00	11.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 147
FROM TERRIT : 172

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 41

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 6
- LOCALLY-ENGAGED : 5