

records, etc., and transact such other business as may arise in his department and make in writing a report of the year's work at the annual meeting of the Association.

He shall be Local Secretary of the Canadian Medical Association in accordance with the constitution, vide Article 4, Sec. 1, C. M. A. by-laws, sub-section, Executive Council.

*Assistant Secretaries.*

Sec. D.—The Assistant Secretaries shall assist the Honorary Secretary in the performance of his duties.

*Honorary Treasurer.*

Sec. E.—The Honorary Treasurer shall collect and receive all moneys due the Association and be accountable for the safe-keeping of all funds derived from whatever source belonging to the Association. During the month of January of each year he shall render to every member of the Association an account for his annual dues, and if not paid, after thirty days draw upon the member through a chartered bank for payment of the same; pay all bills or moneys directed by vote of the Association or the Executive, and give a statement of all moneys in his care at any time, when requested by the presiding officer. He shall make all payments of any kind whatsoever by cheque. He shall submit his accounts and vouchers to the official auditor appointed by the Association fifteen days prior to the annual meeting and shall at the general business session give a detailed financial statement in writing of the affairs of the Association; this statement having previously been submitted to the Committee on General Purposes. He shall hand over when called upon by the Association all moneys, papers, books, etc., whatsoever in his possession belonging to the Association to his successor in office or anyone appointed by the Association to receive them. He shall furnish a bond satisfactory to the Executive, which shall be paid for out of the funds of the Association.

ARTICLE IV.

*Committees.*

Sec. 1.—The Committee on General Purposes.

It shall be the duty of the Committee on General Purposes:

(a) To meet the day prior to the annual meeting of the Association and at such other times as may be deemed necessary by the President and Executive, or upon a request in writing signed by twenty-five members of the Association.