

Vice-President.

In the absence of the President a Vice-President shall preside at all meetings of the Association; and in the absence of all of them a President pro tempore shall be elected by the meeting.

Secretary and Assistant Secretary.

The Secretary shall keep a record of the proceedings of the Association and of the Executive Committee and shall be custodian of all documents, books and collections ordered to be preserved.

He shall conduct the correspondence of the Association and shall keep a list of members with their residences and shall notify members of the time and place of meeting of the Association, and in his absence his duties shall be discharged by the Assistant Secretary.

Treasurer.

The Treasurer shall have the custody of all moneys received, and shall deposit or invest the same in such manner as the Executive Committee shall direct, and shall not expend money except under

direction or approval of the Executive Committee. The financial year of the Association shall close on December 31st of each year.

Order of Business.

At the regular meeting of the Association the order of business shall be that proposed by the Executive Committee and announced by the Presiding Officer. In the absence of such prepared order of business, the following shall be observed:—

- (1) Calling to order.
- (2) Reading of minutes.
- (3) Reading and referring or disposing of letters, accounts, etc.
- (4) Reports of Committees.
- (5) Inquiries and notices of motion.
- (6) President's address.
- (7) Papers, addresses and discussion by members and others invited by the meeting.
- (8) Nomination and election of officers.
- (9) Unfinished and miscellaneous business.
- (10) Adjournment.



O. A. C Students working on Ontario Government plantations, Norfolk Co.

The Ontario Agricultural College

GUELPH, Canada

Offers an excellent preparatory course for students intending to graduate in Forestry. In addition to the various subjects taught, many of which are prescribed by the Faculty of Forestry at Toronto University, students have the privilege each year of securing five months' field instruction and practical experience in the annual operations on the Government Nursery located in Norfolk County, Ont.

The tuition fee to residents of the province of Ontario is \$20.00 per year during the First and Second years. During the Third and Fourth years, \$50.00 per year.

Board may be secured in the Boys' Residence at \$3.50 per week. For complete information address,

**G. C. CREELMAN, B.S.A., LL.D.,
President.**