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THE UNIVERSITY OF PENNSYLVANIA PLACEMENT SERVICE
EXECUTIVE COMMITTEE ON UNIVERSITY PLACEMENT

January 6, 1936

Please address reply to
Dr. C. E. Clewell, Director,
3400 Walnut Street.

My dear Dr. Beatty:

The Placement Service of the University of Pennsylvania is the Department in which is centralized all placement activities, and which co-operates with chairmen and representatives in the various academic departments in making nominations for college and university teaching appointments.

We wish to call briefly to your attention the facilities offered by the Placement Service to College Presidents wishing to secure teaching assistants, instructors, or professors. A blank is enclosed for convenience in reporting in detail information concerning any staff vacancy for which you may wish to receive a limited number of carefully selected nominations from the University of Pennsylvania.

Sincerely yours,

TEACHER APPOINTMENT DIVISION

Marethe Quick

Marethe Quick, Secretary

Dr. Edward W. Beatty, Chancellor,
McGill University,
Montreal, Canada.