

02/12/92

External Affairs and International Trade Canada

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 2 OF FISCAL YEAR 1992

POST : SHANGHAI

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QT
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	259	20.00	57.00	1.54
FROM TERRITORIES :	54	2.00	14.00	0.32
B. VISITS TO CLIENTS IN TERRITORY :	41	8.50	10.50	0.38
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	3	7.50	0.00	0.15
CONFERENCE SEMINARS :	4	5.00	3.50	0.17
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	0	0.00	0.00	0.00
POST INITIATED :	3	5.00	0.00	0.10
E. COMMUNICATIONS ACTIVITIES :	4	1.50	0.00	0.03
F. INVESTMENT ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	0	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	0	0.00	0.00	0.00
OTHER DEPARTMENT :	0	0.00	0.00	0.00
PROVINCES/MUNICIPALITIES :	8	6.00	0.00	0.12
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		1.50	0.00	0.03
LEAVE, PROFESSIONAL DEVELOP :		33.50	15.00	0.97
K. SERVICE TO OTHER MISSION PROGRAMS :		9.50	0.00	0.19
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 16

FROM TERRIT : 77

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 61

FROM TERRIT : 0

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 2

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 2

-LOCALLY ENGAGED : 2