

02/06/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1991

REGION : ASIA PACIFIC

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	7922	16.75	20.01	19.82
FROM TERRITORIES :	16298	10.61	18.55	15.96
B. VISITS TO CLIENTS IN TERRITORY :	2817	11.69	9.56	11.28
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	102	3.24	4.55	4.23
MISSIONS :	169	9.51	8.06	9.34
CONFERENCE SEMINARS :	137	4.93	3.39	4.39
OTHER :	267	2.30	1.22	1.84
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	148	3.51	1.74	2.73
POST INITIATED :	296	3.83	2.65	3.42
E. COMMUNICATIONS ACTIVITIES :	133	1.51	0.65	1.12
F. INVESTMENT ENQUIRIES				
FROM CANADA :	267	2.44	1.81	2.25
FROM TERRITORIES :	458	1.18	1.75	1.60
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	19	0.10	0.17	0.15
CONNECTIONS ARRANGED :	6	0.04	0.03	0.04
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		2.79	2.70	2.94
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	169	0.51	0.60	0.60
HOST GOVERNMENT :	523	2.97	2.82	3.10
OTHER DEPARTMENT :	483	3.83	2.93	3.58
PROVINCES/MUNICIPALITIES :	273	1.95	1.62	1.90
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		5.87	2.43	4.29
LEAVE, PROFESSIONAL DEVELOP :		4.14	4.87	4.86
K. SERVICE TO OTHER MISSION PROGRAMS :		3.75	0.98	2.41
L. TOURISM PROGRAM ACTIVITIES :		2.44	6.81	5.15
***** TOTALS *****		99.89	99.90	107.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	800
	FROM TERRIT :	659
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	2427
	FROM TERRIT :	12008
NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	135
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	49
	-LOCALLY ENGAGED :	58