

During the past year, the number of requests processed under the *Access to Information Act* increased significantly over prior periods: 168 requests were received in 1985-86, as compared to 72 in 1984-85 and 39 in 1983-84. The distribution of the requests was as follows: media, 46 per cent; academic, 8 per cent; business, 5 per cent; organizations, 33 per cent; public, 8 per cent. In 1985-86, 46 requests were received under the *Privacy Act*, as compared to 31 in 1984-85 and 34 in 1983-84.

The Co-ordinator also prepared the Department's annual contribution to the *Access Register* and the *Personal Information Index*, which provide information to the public. It includes a description of the organization of the Department, details of its programs and functions, a description of all classes of records under its control and a list of all manuals used in carrying out its responsibilities. The Co-ordinator also supervised the screening of departmental files for transfer to the Public Archives of Canada.