

11
76
145
100

Dictation Exercises

(SUPERIOR OR PROFESSIONAL COURSE)

For the use of teachers and stenographers who desire to attain a higher degree of proficiency in the art of recording speech.

Greater speed and ligibility are the characteristic traits of our system.

When the student has written an exercise he should first read it over, then compare it with our "Reading Exercises."

The hyphenated words should be joined. (See rule 13, Elementary Course).

The asterisks indicate abbreviations that are to be found in "Fifteen Hundred Abbreviations."

With the aid of our "Fifteen Hundred Abbreviations" the student can abbreviate a large number of the words found in these exercises.

