

Working with a Chart

When you create a chart on an existing sheet, the chart might obscure the data or it might not be in the location you desire. If needed, you can change the location by moving or resizing the chart. You can also move, resize, delete and add chart objects.

Selecting Chart Objects

Besides selecting a chart, you can also select individual chart objects. Some chart objects, such as a data series, contain items that are grouped together. When a chart object is selected, small black boxes called *selection handles* appear around the object. As is true of other objects in Quattro Pro, you can modify the properties of the chart objects once you have selected them.

METHOD

To select a chart object:

1. Click the object you want to select.

EXERCISE

In the following exercise, you will select chart objects.

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| 1. Click the March sales column for Mysteries | <i>The entire data series for March is selected.</i> |
| 2. Click the legend | <i>The legend is selected.</i> |
| 3. Click the x-axis | <i>The x-axis is selected.</i> |
| 4. Click the y-axis | <i>The y-axis is selected.</i> |
| 5. Click outside the chart | <i>The chart is no longer selected for editing.</i> |

END