

**REFERENCE NUMBERING SYSTEM**

14. When a reference is made in column 7 of the List of Reports to existing manuals, the numbering system is ordered as follows:

- (a) Manual Designator;
- (b) Volume (if applicable);
- (c) Chapter and/or Section; and
- (d) Annex (if applicable).

15. The manual designators used are:

- CI — Consular Instruction;
- CC — Correspondence and Communications;
- FINEX — FINEX Manual;
- FM — Financial Management;
- FSD — Foreign Service Directives;
- HR — Human Resources;
- LES — Locally-Engaged Staff;
- MM — Materiel Management;
- PM — Property Management;
- PROT — Protocol;
- SI — Security Instructions;
- TBCON — Treasury Board, Contracting Volume.