

TRADE TRACKING SYSTEM

88/11/09

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1988

POST : LONDON

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	803	13.00	26.50	2.89
FROM TERRITORIES :	1785	15.20	22.00	2.84
B.VISITS TO CLIENTS IN TERRITORY :	198	9.00	11.66	1.60
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	6	3.10	6.16	0.68
MISSIONS :	8	3.00	2.50	0.45
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	55	7.70	0.83	0.82
D.COMMERCIAL / ECONOMIC REPORTS HQ REQUESTED :	0	0.00	0.00	0.00
POST INITIATED :	123	15.00	3.50	1.71
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES FROM CANADA :	51	2.10	0.33	0.23
FROM TERRITORIES :	171	5.00	1.50	0.59
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		3.50	0.00	0.35
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	0	0.00	0.00	0.00
OTHER DEPARTMENT :	97	7.70	3.66	0.99
PROVINCES/MUNICIPALITIES :	0	0.00	0.00	0.00
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		11.50	15.50	2.08
LEAVE, PROFESSIONAL DEVELOP :		4.20	5.83	0.77
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
***** TOTALS *****		100.00	99.97	16.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 246
FROM TERRIT : 242

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 28

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 10
- LOCALLY-ENGAGED : 6