

MON	28 SEPT	TUE	29 SEPT	WED	30 SEPT	THU	1 OCT	FRI	2 OCT	SAT	3 OCT
		<ul style="list-style-type: none"> <li>— MOTOR VEHICLES: REGISTER OF GAS COUPONS - B</li> </ul>		<ul style="list-style-type: none"> <li>— NAFTA PROCUREMENT REPORTS - D</li> <li>— OCCUPATIONAL HEALTH AND SAFETY: MINUTES - C</li> <li>— FINANCE: RECONCILIATION PACKAGE - B</li> <li>— FINANCE: FINEX REPORTS - B</li> <li>— FINANCE: VERIFICATION OF ADVANCES - B</li> <li>— FINANCE: EMERGENCY CASH PARCEL - COUNT - B</li> <li>— FINANCE: MID-TERM FINANCIAL REVIEW - B</li> </ul>		<ul style="list-style-type: none"> <li>— ACCOMMODATION: DEFICIENCY ADJUSTMENT, REVIEW BY HOM - A</li> <li>— CURRENCY CONVERSION: EXCHANGE RATE REPORTS (HOM - EMPLOYEES) - B</li> <li>— LES: PAY LISTS FOR LOCALLY-ENGAGED CANADIANS - B</li> <li>— LEAVE AND ATTENDANCE REPORT - B</li> <li>— OVERTIME - B</li> </ul>		<ul style="list-style-type: none"> <li>— ACCOMMODATION: MISSION PROPERTY MANAGEMENT PLANS - B</li> </ul>			
										EVENING	
										<b>SUN</b>	4 OCT
EVENING		EVENING		EVENING		EVENING		EVENING		EVENING	

A = As required reports

B = Reports that ALL missions must provide on a regular basis

C = Reports that small missions are NOT expected to complete

D = Reports to be completed by the Hub