

In Abidjan

- informed the ADB project liaison officer of your visit and its purpose and of the meetings desired?
- given priority to meeting with the ADB project liaison officer in the Embassy's commercial section in order to discuss your project or projects; left your documentation, including Bank registration forms, copy of your letter of intent, brochures, etc., to be followed up with the Bank authorities?
- met with the project and loan officers at the Bank who are responsible for your project in order to obtain all your information and to express your interest?
- upon returning to Canada, followed up regularly with the executing agency, your field officer, the Abidjan Embassy or the Africa Trade Development Division at External Affairs?

APPENDIX B — ADMINISTRATIVE ORGANIZATION OF THE ADB

The organization of the ADB takes into account not only the nature of this institution but the national interests which it represents. The Bank has three levels of authority: the Board of Governors, the Board of Directors and management. The rest of the Bank consists of its various departments and services.

The Highest Authorities

1. The Board of Governors

Every member country has a governor representing it. The Board meets once a year to review the Bank's general policy decisions and decide on new action plans as presented by the Board of Directors or the Bank management. The Board also reserves the right to admit new members, increase capital, amend by-laws and handle elections of the Board of Directors and the President.

Canada is represented on the Board by the Secretary of State for External Affairs.

2. The Board of Directors

Members are elected for three-year terms by the Board of Governors. Consists of 18 directors. Members are responsible for general operations of the