

C. Summary of Projects

No.	Title	Responsibility	Description
AC22	• Career Review and Counselling	A D A	- to review the effectiveness of the existing career review and counselling function in supporting the selection, development and deployment of the right mix of employee skills to achieve the department's priorities and mandate. Included will be an assessment of the administrative costs of meeting the current systems requirements in the areas of assignment, promotion, training and development and human resource planning. To come March/April.
AC23	• Assignment Policy for Employee Couples.	A D A	- creation of an effective well understood approach to managing employee couples within the assignment process.
AC24	• Review of Diplomatic Designations.	A P D	- develop criteria that will establish the diplomatic rank of senior officers on the basis of the program requirements of the positions.
<u>V. Management Information Systems and Electronic Data Processing</u>		(6 Branches Involved)	
<u>A. New Initiatives or Major Improvements.</u>			
MF08.1	• Finance and Management Systems Enhancements - Financial Information Needs Definition.	M F D M F R	- enhancement to the system to record all HQ commitments, provide reports to Executive Committee and to users of FMS outside the Bureau of Finance & Management, incorporate changes arising from OPF and associated developments.
MF08.2	• Financial Planning Enhancement	M F S	
AC02	• PMIS Workload Priorities.	A C B A D A	- to make the information coming from the system useful and accurate, first phase to be completed by March 31, 1984.
MR13	• Property Management Information System Enhancement.	M R C S	- redefinition of management and operational information requirements.
CC12	• Inventory of Existing EDP Systems.	C C B I	- profiles of current EDP systems and a mechanism to keep this inventory up to date. Work completed, report provided.
GB04	• Pilot Project on Substantive Information Management - UGB.	C C B I C M L	- to identify what the information needs are, determine what is available in the market place and in the Department and transform the identified information into useful systems, initially in UGB.

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