

## RULES AND REGULATIONS.

I. The male and female pupils while in the Institution are to be kept separate, and to remain in their respective departments, meeting together only in the school-room for instruction and worship, and in the dining-room for meals, and then they are to be in charge of a teacher, or of some other responsible person.

II. The girls, when out of school hours, to be in charge of the Housekeeper or a teacher, and when out of doors to be in charge of some responsible person appointed by the Superintendent. Non-paying pupils are to be made useful about the Institution out of school hours.

III. The boys out of school hours, and in the workshops, to be in charge of a teacher or the Foreman.

IV. The boys and girls under twelve years of age, to retire at 8 p.m. punctually, the adult pupils at 9 p.m.

V. The pupils are not to leave the Institution without the permission of the Superintendent.

VI. None of the pupils are to leave, or to be kept from their regular studies, without the permission of their teachers. Hours of study to be fixed by the Superintendent. The pupils are to be in school from 9 to 12 and 1.30 to 3.30 p.m.

VII. No person, not connected with the Institution, is allowed to stay or take any meal or sleep in it without the special permission of the Superintendent. Parents of pupils cannot be accommodated with a night's lodging.

VIII. Service to be held Sunday afternoon at 3 p.m., at which deaf mutes from the city may attend, but they are not to be allowed to go through the building without the permission of the Superintendent.

IX. The Caretaker is to see that the lights are extinguished at 10 p.m., and the premises properly secured. He is also forbidden to keep more than 20 (twenty) gallons of coal oil in the building, and he must use the greatest care with the lamps. He is also to take entire charge of the furnaces, and to see that the water tanks are kept well filled. The lighting of the range, removal of ashes, and the cleaning of the water closets are to be the Caretaker's duties. To see that two pails of water are kept standing in each bath-room for use in case of fire, and to perform all other duties assigned him by the Superintendent.

X. The junior pupils are not to have access to their bed-rooms from the morning until the time of retiring, unless with permission.

XI. The children are to proceed to and from their meals in line.

XII. At the end of each table some one nominated by the Superintendent shall be placed to superintend the pupils at their meals.

XIII. The bed-rooms of the girls are to be visited by the female teacher on duty and those of the boys by the male teacher on duty, before 9.30 o'clock every night, to see that the lights are extinguished and all things in order.

XIV. It is imperative for each pupil of suitable age to devote the allotted time to whichever of the three trades, taught in the Institution, for which he exhibits the most talent.

XV. Each parent or guardian should deposit with the Superintendent a sum of not less than five dollars, to defray incidental expenses, repairs of boots, etc., any part of which remaining unexpended at the close of the session will be returned.