other means - the intrinsic excellence of the Catalogue, its value as a source of historical information, and a momento of a visit - to secure the financial return.

## The Catalogue:

In the next edition of the Catalogue the following improvements might be adopted:-

- 1. Source of all objects, and date of acquisition and reference number in the Register, should be added. E.C., No.37, p.15 add <u>Purchased</u>, 1901, and (Register Number).
- 2. No duplicate numbers for objects in the same Gallery should be used.

  The numbers 1-30 occur three times over in the Council Room lists
  and cause unnecessary confusion.
- 3. The Lists for each room should be preceded by a brief account of the historical events or period they illustrate.

## 111. SUMMARY:

To sum up, the improvements regarded as necessary are:-

- 1. The elimination from the exhibition galleries of a large proportion (possibly one-third) of the exhibits:
- 2. The organization of what is worth preserving of these as a reserve collection for students.
- 3. The rearrangement of the material which survives the overhaul.
- 4. Its labelling ina scientific and uniform manner.
- 5. The production of a new Catalogue of the exhibited collection.

The provision of cases of modern type, though desirable, must for financial reasons, be postponed.

This is an extended programme of reorganization. It can hardly be attempted without the strengthening of the Staff. A good Shorthand-Typist with a knowledge of card indexing and filing systems should be appointed before the overhaul takes place, and cabinets and cases provided for the