

18/02/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1991

POST : KUWAIT

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	290	15.00	32.00	1.09
FROM TERRITORIES :	156	8.00	6.00	0.36
B. VISITS TO CLIENTS IN TERRITORY :	373	27.00	24.00	1.29
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	2	0.00	0.00	0.00
MISSIONS :	9	8.00	16.00	0.56
CONFERENCE SEMINARS :	1	2.00	0.00	0.06
OTHER :	15	3.00	0.00	0.09
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	11	1.00	0.00	0.03
POST INITIATED :	3	2.00	2.00	0.10
E. COMMUNICATIONS ACTIVITIES :	13	2.00	0.00	0.06
F. INVESTMENT ENQUIRIES				
FROM CANADA :	1	0.00	1.00	0.02
FROM TERRITORIES :	45	2.00	1.00	0.08
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		2.00	0.00	0.06
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	4	4.00	1.00	0.14
HOST GOVERNMENT :	14	1.00	0.00	0.03
OTHER DEPARTMENT :	4	2.00	1.00	0.08
PROVINCES/MUNICIPALITIES :	2	1.00	0.00	0.03
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		13.00	16.00	0.71
LEAVE, PROFESSIONAL DEVELOP :		4.00	0.00	0.12
K. SERVICE TO OTHER MISSION PROGRAMS :		3.00	0.00	0.09
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	168
	FROM TERRIT :	103
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	14
	FROM TERRIT :	0

NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	0
--	---	---

NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	3
	-LOCALLY ENGAGED :	2