

09/09/92

External Affairs and International Trade Canada

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 1 OF FISCAL YEAR 1992

POST : ANKARA

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES	217	25.00	51.00	1.52
FROM CANADA :				
FROM TERRITORIES :	111	10.00	23.00	0.66
B. VISITS TO CLIENTS IN TERRITORY :	31	2.00	6.00	0.16
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	2	2.00	0.00	0.04
MISSIONS :	2	3.00	3.00	0.12
CONFERENCE SEMINARS :	2	3.00	0.00	0.06
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS				
HQ REQUESTED :	6	4.00	1.00	0.10
POST INITIATED :	4	1.00	10.00	0.22
E. COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F. INVESTMENT ENQUIRIES				
FROM CANADA :	4	2.00	1.00	0.06
FROM TERRITORIES :	2	1.00	1.00	0.04
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA				
CONNECTIONS ARRANGED :	1	0.00	1.00	0.02
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		6.00	0.00	0.12
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	5	1.00	0.00	0.02
HOST GOVERNMENT :	2	1.00	0.00	0.02
OTHER DEPARTMENT :	2	1.00	0.00	0.02
PROVINCES/MUNICIPALITIES :	3	2.00	0.00	0.04
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		5.00	0.00	0.10
LEAVE, PROFESSIONAL DEVELOP :		25.00	2.00	0.54
K. SERVICE TO OTHER MISSION PROGRAMS :		5.00	0.00	0.10
L. TOURISM PROGRAM ACTIVITIES :		1.00	0.00	0.02
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	12
	FROM TERRIT :	15
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	31
	FROM TERRIT :	23
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		16
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	2
	-LOCALLY ENGAGED :	2