

(b) *Administration and Finance*

(i) Consideration of questions relating to organization and staffing of the Secretariat, in particular, salaries and allowances, Medical Benefits Scheme, Pensions Scheme;

(ii) Financial questions: Auditors' Report, contributions for 1950, Revolving Fund.

(c) *Official and External Relations.* There are a number of subjects arising from resolutions previously passed by the General Conference, such as liaison with Member States and National Commissions, consideration of the Agreement between United Nations and UNESCO.

(d) *Discussion of General Topic:*

"What are the duties of the State in regard to education, science and culture for the purpose of ensuring a better understanding between peoples and what practical steps should it take in order to discharge these duties?"

Three plenary meetings have been set aside for this general discussion. The Director-General requests that the subject for discussion be studied by some leading public figure who would be a member of our delegation and would act as its mouthpiece in these discussions.

(e) *Executive Board.* The question of the term of office of members of the Executive Board has to be decided, and six new members are to be elected.

(f) *UNESCO and the Fourth Point Programme.* The original timetable has been extended by three days to permit the examination of UNESCO's contribution to a co-ordinated plan of United Nations and specialized agencies for technical assistance to under-developed countries.

3. Our primary interest at this Conference is to submit the UNESCO programme and budget to critical scrutiny, and this interest can best be served by a small delegation composed of official government representatives. There may be some dissatisfaction on the part of governmental agencies which are not represented (e.g. Film Board, C.B.C.) and non-governmental organizations, but their interest might be diverted to the session which is to take place next spring in Florence. The present session can be considered an interim one to dispose of urgent business, and we can begin to prepare very soon, in liaison with all the interested national organizations, for representation at the full-scale session next May.

4. It is desirable that we should be represented by a delegation which can be relied upon to present the views of the Canadian Government, and to direct the attention of the Conference to some of the more practical considerations which its long-sighted trail blazers have overlooked. I would therefore suggest the composition of the delegation be as follows:

Mr. John B.C. Watkins

Mr. F. Charpentier

A member of the Royal Commission on the Arts, Letters and Sciences

A Secretary from the Department of External Affairs.

5. Dr. Doré, who headed the delegations in Paris in 1946 and 1948, is in his private capacity still a member of the Executive Board. It would be desirable, I