S. I. O No 86565

## INSTRUCTIONS

- (1) Registrars will leave blank the space provided for number and space reserved for use of Department.
- (2) Chinese usually have two names and in each case both must be given and printed in block letters.
- (3) Full address of person registered must always be given.
- (4) Where person is born in Canada, exact date of birth must be given.
- (5) Where no head tax was paid on admission to Canada, simply state "Exempt".
- (6) Be careful to state C.I. number of Certificate in space provided.
- (7) Facial marks and physical peculiarities cover moles, pits and scars on face, head and neck, also any noticeable deformities.
- (8) Registrars must be careful to give their title and place of registration when completing form.
- (9) Person registering must furnish three photographs, one to be pasted on this form and the others to be attached to form and immediately mailed to the official referred to in the letter of instructions accompanying.
- (10) Where persons registering produce certificates with photographs attached, the registrar will carefully compare same with the applicant for registration and state in the space provided if such applicant is, or is not, the same person. If no certificate is produced, or if the certificate has no photograph this should be so stated in the same space.
- (11) Care must be taken to see that correct information is given in space "Present occupation".

  The Department does not consider laundry or restaurant proprietors, peddlers, merchants' clerks or such like callings, as merchants. Where any doubt exists on the part of the registrar as to the correct occupation to be shown, particulars may be given briefly in the "Remarks" column to enable the Department to arrive at the correct classification.
- (12) Registrars in British Columbia and the Yukon will forward completed registration forms to the Commissioner of Immigration, Vancouver, and registrars in all other provinces to the Chief Controller of Chinese Immigration at Ottawa.

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