

- (b) The incumbent disassembles one copy of the publication and pastes each mission's entry on a larger blank sheet of paper, known as a "paste-up".
- (c) The letter of (a) above and the paste-up of (b) above is sent to the missions.
- (d) The mission makes such alterations concerning precedence and designations as it sees fit on the paste-up and returns it to Protocol Division.
- (e) The incumbent must check the mission alterations against available information. Differences arise with missions concerning the inclusion of certain personnel.

COMMENT: The incumbent agrees that this sub-procedure serves no useful purpose: it is very time-consuming and it is considered that the occasional correction of value would be made known to Protocol Division by the mission concerned in any case other than by the present means. It is therefore recommended that this portion of the procedure be eliminated.

- 5. The incumbent prepares two further sets of paste-ups, one in each official language, no later than eight weeks preceding the publication date.
- 6. On each of these two sets of paste-ups, the incumbent makes alterations according to the information received by means of notes, paste-ups and other sources.