

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SCHEDULE ACTIVITY REPORT FOR QUARTER 1 OF FISCAL YEAR 1991

REGION : AFRICA MIDDLE-EAST

AFRICA MIDDLE EAST

		FROM CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR	
A. EXPORT/TRADE/POLICY ENQUIRIES	FROM CANADA :	3313	73.64	28.54	10.98
	FROM TERRITORIES :	2811	12.61	21.18	7.31
B. VISITS TO CLIENTS IN TERRITORY		1497	12.95	20.36	7.25
GBT					
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS	CONFERENCES :	11	1.19	1.68	0.67
	MISSIONS :	38	6.55	6.90	2.69
	CONFERENCE SEMINARS :	12	0.94	0.69	0.52
	OTHER :	26	1.94	1.00	0.44
D. COMMERCIAL & ECONOMIC REPORTS	ABIDJAN :	48	1.98	1.32	0.60
	*ADDIS ABABA :	85	3.33	1.86	1.00
	ALGIERS				
	AMMAN :	147	1.33	0.23	0.33
	*BAGHDAD				
	CAIRO :	12	0.90	0.43	0.24
	HARARE				
	KINSHASA :	35	0.23	1.36	0.55
	KUWAIT :	15	0.00	0.45	0.18
	LAGOS				
	NAIROBI				
	RABAT :	47	1.00	1.04	0.44
	RIYADH :	210	2.38	1.43	0.63
	TEHERAN :	96	1.80	2.40	1.01
	TEL AVIV				
	TUNIS				
	*YAOUNDE				
E. SERVICE REQUESTS IN GOV'T SOURCES			10.72	1.95	1.37
F. ADMINISTRATION: PROGRAM MANAGEMENT, LEAVE, PROFESSIONAL DEVELOPMENT			7.00	1.81	0.81
G. SERVICE TO OTHER MISSION PROGRAMS			7.04	1.22	0.51
H. TOURISM PROGRAM ACTIVITIES			0.00	0.00	0.00
***** TOTALS *****			95.89	55.58	20.68

* Quarterly reports for these posts were not available.

NUMBER OF CANADA :	434
FROM TERRIT :	247
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	444
FROM TERRIT :	681
NUMBER OF PENDING APPLICATIONS COMMENTED ON :	25
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	21
-LOCALLY ENGAGED :	12