

02/12/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT FOR QUARTER 2 OF FISCAL YEAR 1992

REGION : UNITED STATES

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTI
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	6831	17.46	21.89	21.39
FROM TERRITORIES	5692	11.48	14.81	14.34
B. VISITS TO CLIENTS IN TERRITORY	1433	8.92	6.98	8.20
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	141	3.17	7.80	6.37
MISSIONS	57	2.85	3.86	3.68
CONFERENCE SEMINARS	114	3.73	3.47	3.79
OTHER	123	1.85	1.21	1.55
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	68	2.02	0.92	1.43
POST INITIATED	139	2.17	2.03	2.21
E. COMMUNICATIONS ACTIVITIES	231	3.19	2.53	2.96
F. INVESTMENT ENQUIRIES FROM CANADA	138	1.29	0.89	1.11
FROM TERRITORIES	463	3.36	2.24	2.84
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	52	0.85	0.70	0.81
CONNECTIONS ARRANGED	31	0.21	0.41	0.36
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST		1.19	1.96	1.77
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO	130	0.78	0.26	0.49
HOST GOVERNMENT	81	1.14	0.53	0.82
OTHER DEPARTMENT	158	2.82	1.41	2.08
PROVINCES/MUNICIPALITIES	233	2.41	2.35	2.52
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.		16.34	3.75	9.14
LEAVE, PROFESSIONAL DEVELOP		9.17	5.76	7.51
K. SERVICE TO OTHER MISSION PROGRAMS		2.31	0.29	1.14
L. TOURISM PROGRAM ACTIVITIES		1.19	13.84	9.49
***** TOTALS *****		99.90	99.89	106.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA	432
FROM TERRIT	383
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA	2335
FROM TERRIT	1821
NUMBER OF PEMD APPLICATIONS COMMENTED ON	318
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED	41
-LOCALLY ENGAGED	65