

TRADE TRACKING SYSTEM

90/04/05

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1989

POST : KUWAIT

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	254	8.00	14.66	0.68
FROM TERRITORIES :	522	7.33	18.00	0.76
B. VISITS TO CLIENTS IN TERRITORY :	319	14.66	9.00	0.71
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	9	7.00	8.66	0.47
MISSIONS :	5	11.00	8.66	0.59
CONFERENCE SEMINARS :	10	2.00	3.00	0.15
OTHER :	7	2.00	2.00	0.12
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	1	2.00	2.00	0.12
POST INITIATED :	4	6.00	3.00	0.27
E. COMMUNICATIONS ACTIVITIES :	2	1.00	0.00	0.03
F. INVESTMENT ENQUIRIES				
FROM CANADA :	44	2.00	1.00	0.09
FROM TERRITORIES :	286	3.00	2.00	0.15
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		2.00	10.00	0.36
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	20	2.00	1.00	0.09
HOST GOVERNMENT :	10	2.00	1.00	0.09
OTHER DEPARTMENT :	20	3.00	2.00	0.15
PROVINCES/MUNICIPALITIES :	16	3.00	1.00	0.12
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		9.00	2.00	0.33
LEAVE, PROFESSIONAL DEVELOP :		10.00	10.00	0.60
K. SERVICE TO OTHER MISSION PROGRAMS :		3.00	1.00	0.12
***** TOTALS *****		99.99	99.98	6.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 70
FROM TERRIT : 75

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 10

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3
- LOCALLY-ENGAGED : 3