380513

Ottewa, February 9th., 1911.

60

Tith Cheque.

Str ....

I have to inform you that you have been appointed Agent of this Department at Fort Smith. Your appointment will date from February 8th and you will be paid at the rate of \$1400.00 per annum. You will be allowed transportation for yourself from Ottawa to Edmonton and thence to your headquarters, and you will also be allowed transportation for your wife from Prince Albert to Edmonton and thence to headquarters; also the transportation of your headquarters also the

It is oustomary to allow and there and other employees rations on the schedule hereto attached, and you may purchase supplies at Edmonton on this basis for yourself and any other employees who may be stationed with you at Fort Smith and who will have permanent positions. You will, G. course, be allowed transportation for these rations and sk any other food supplies which you may purchase on personal account.

Enclosed you will find an accountable cheque for \$200.00 for your transportation and purchase of supplies, which should be accounted for in due course. All statements and subsidiary vouchers should be in duplicate and certified by yourself on the forms supplied by the Department.

Your obedient servant,

