



Deborah Price

'Always a challenge'

By RUTH HELGASON

Deborah Price loves a challenge. The administrative assistant to the general manager of the Ramada Inn, Dixie Rd., says she isn't afraid to roll up her sleeves when she's needed. She was spotted hanging pictures, walking around in hard hat and construction boots and scrubbing bathtubs during the Ramada's recent expansion.

Miss Price, 25, a graduate of Sheridan College's two-year Hotel and Restaurant Administration course, has worked in the industry for seven years.

"I'd be bored to tears in any other profession," she says.

There is great scope for advancement in her job, Miss Price says. As administrative assistant, she works directly with the general manager, and alternates as general manager two nights a week. Her job also requires her to compile profit and loss statements, work with the catering department and assist the food and beverage manager. She is also the advertising manager.

Success in the hotel industry comes with willingness to work long, staggered hours, Miss Price says.

The course at Sheridan familiarized her with areas and opportunities in the industry. While at Sheridan, Miss Price worked every night and on weekends in the industry.

Fred Scholl, co-ordinator of the Hotel and Restaurant Administration Course at Sheridan, sees a good future for graduates. Last year, the demand for graduates exceeded the availability of jobs by 25 per cent and 97 per cent of the

CAREERS

students found employment. This year, Mr. Scholl expects the demand will exceed supply by 10 per cent.

There were 360 applicants this year for the course, which specializes in practical experience in the field. Eighty-seven students were selected.

"Students considering the course should have great stamina, accuracy, the ability to smile despite negative feedback, high integrity and reliability, as others have to depend on him," Mr. Scholl says.

There are many areas of the industry open to graduates. These include food sales, specialty sales, dietary help in hospitals, hotel food production, front desk, accounting and management.

Starting salaries range to \$11,000 with the median at \$9,500.

Two-year Hotel and Restaurant Administration courses are offered at Algonquin, Canadore, George Brown, Georgian, Humber, Sault, Sheridan, Confederation and Loyalist. Three-year programs are offered at Centennial, Confederation, Loyalist and Niagara.

This is the third in a series on careers designed to help high school students select appropriate university or college courses.

THE PEEL BOARD OF EDUCATION

*your guide to
Adult Education
80/81*

REGISTRATION JAN. 5th 7:00 p.m. - 9:00 p.m.

Registration will take place at the following:

- APPLEWOOD HEIGHTS SECONDARY SCHOOL ... 945 Bloor St. E., Miss.
- CAWTHRA PARK SECONDARY SCHOOL 1305 Cawthra Rd., Miss.
- CLARKSON SECONDARY SCHOOL 2624 Bromsgrove Rd., Miss.
- PORT CREDIT SECONDARY SCHOOL 70 Mineola Rd. E., Miss.
- HAVENWOOD PUBLIC SCHOOL 3255 Havenwood Dr. Miss.
- STREETSVILLE SECONDARY SCHOOL Joymar Dr., Miss.
- T.L. KENNEDY SECONDARY SCHOOL 3100 Hurontario St., Miss.
- THE WOODLANDS SCHOOL 3225 Erindale Station Rd. Miss.
- HURON PARK RECREATION CENTRE 2460 Stavebank Rd., Miss.
- SPRINGBANK COMMUNITY CENTRE ... 3057 Mississauga Rd. N., Miss.

• INTEREST COURSES - not available at all schools

ARTS & CRAFTS

- Abstract Painting, Applehead Doll Carving, Applique, Wall Hangings, Art Appreciation, Batik, Calligraphy, Ceramics, Chair Caning, Crocheting, Decoupage, Drawing & Painting, Embroidery, Flower Arranging, Giftcraft Making, Knitting, Learning To Draw, Life Drawing, Macrame, Needlepoint, Off The Loom Weaving, Painting With Oils, Painting With Water Colors, Quilting, Rug Hooking, Stained Glass, Weaving

BUSINESS

- Bookkeeping For Small Business, Business Machines and Basic Math, Dicta Typing, Legal Secretary Marketing & Advertising, Medical Secretary Office Procedures, Salesmanship, Shorthand (Pitman) Level 2, Shorthand Refresher (Pitman), Small Business Management, Stocks & Bonds, Typewriting, Your Income Tax Preparation

COOKING

- Made Easy, Creatively For Family & Friends, Gourmet, Baking & Decorating, Cake Decorating For Beginners, Cake Decorating - Wedding Cakes, Chinese Made Easy, Chinese & Indonesian, Foods From The Eastern World, International Cuisine, Italian Made Easy, Men In The Kitchen, The Middle Eastern Way, With Your Food Processor, With Your Microwave

DANCING & FITNESS

- Battle Of The Bulges, Cross Country Skiing, Disco Dancing, Effective Dieting, Exercise And Keep Fit For Men, Keep Fit By Dancing, New Touch, Dancing, Oriental Dancing, Participation For Men, Party & Club Dancing, Principles Of Health & Well Being, Slim & Trim, Social Dancing For Adults, Yoga

DRESSMAKING

- Levels 2 and 4, Advanced Level 2, Tailoring, Level 2 With Knits, Pattern Design, Levels 2 and 4

FAMILY EDUCATION

- Adult Basic Education, Assertiveness Training, Buying A Home, COPE (Career Options & Potential Evaluation), First Aid, Law For The Citizen, Parenting, Study Skills, Transactions Analysis

COURSES FOR HANDICAPPED ADULTS

- Beginning Mathematic Skills, Sewing Skills

Program Learning -

T.L. KENNEDY SECONDARY SCHOOL, 3100 Hurontario St., Miss. What is it? Instead of regularly scheduled classroom instruction, Program Learning is designed for a pupil to learn at home, assisted by specially designed self-teaching materials and weekly tutoring about one evening per week. A student may begin a course at any time, interrupt his progress for one or two weeks, and set his own pace for completion of the course. The minimum time for completion is ten weeks although most pupils require at least fifteen weeks for completion of twenty lessons. Courses offered are for grades 9-12 only.

TECHNICAL

- Automotive Care For Ladies, Auto Owner Maintenance, Cabinetmaking, Drafting, Electricity For The Homeowner, Electronics, Furniture Repair and Refinishing, Furniture Upholstery, Machine Shop Practical, Motorcycle Maintenance, Small Engines, Upholstery, Welding, Woodworking For The Homeowner

GENERAL INTEREST

- Astrology, Beauty, Counselling & Hair Styling, Bridge, Canada, A Basic History, Chess, Creative Writing, Decorating On A Budget, Fly Tying, Genealogy, Guitar, Handwriting Analysis, House Plants & Basic Landscaping, Hunter Safety, Interior Decorating, Music Appreciation, Nutrition And You, Occult Sciences, Photography, Principles of Supervision, Public Speaking, Survival Outdoors, Taxidermy, Winemaking

LANGUAGES

- English As A Second Language, French Conversation, German Conversation, Italian Conversation, Spanish Conversation, Ukrainian Conversation

FOR FURTHER INFORMATION REGARDING THE ABOVE COURSES
CONTACT ADULT EDUCATION 270-1991

BASIC BUSINESS SKILLS

For adults: day-time business courses for Diploma credit

Commencing February 2, 1981 this program offers basic training in business and communication skills between the hours of 9:00 a.m. and 3:00 p.m. at Gordon Graydon Memorial Secondary School, 1490 Ogden Avenue, Mississauga (near Dixie Plaza). Classes end May 29, 1981.

The following courses are offered:

- Typing 301
- Accounting 301
- Business English 301
- Business Mathematics 301.

Cost? \$35.00 per course; or \$100.00 for package of four courses.

For successful completion, Diploma credits are awarded and these may be used towards an Ontario Secondary School Graduation Diploma. Students successfully completing all four courses will receive a Basic Business Skills Certificate.

To obtain additional information and/or an application form, contact L.F. Hyland, Co-ordinator of Continuing Education, 270-1991.