

Blanket liquor license

As a result of a ruling by the Provincial Liquor Licensing Board, the University, through the office of the Director of Housing and Food Services, has been made responsible for the management and supervision for liquor related events on the Fredericton Campus under the terms of a N.B. Special Premises Cultural License, or "Blanket License".

In preparation for this new responsibility, a Campus Social Events Committee composed of faculty, staff and students has been established under the chairmanship of the Dean of Students, to recommend general policy and procedures regarding scheduling and management of liquor-related events, to advise the Director of Housing and Food Services, and to make regular reviews of the operation.

The day-to-day operations of this Special Premises License have been contracted to the Board of Directors of the Student Union Building, who will carry out the function of Liquor Service Operator, under the direct supervision of the Director of Housing and Food Services.

The University is obliged under the Liquor License Act, to control the liquor service operation and therefore, it must purchase and store all liquor supplies, keep accurate inventory reports, perform audits, maintain sales and cost statistics, make an accounting for each event, keep Provincial Sales Tax records and the like. All of this involves specific costs and since the University must operate liquor sales on a complete cash recovery basis, these costs must be paid by the users.

GENERAL PROCEDURES- Therefore, under a special contract option available to any sponsoring student organization, the costs to be paid for an on-campus event at which alcohol is sold or served will include:

- ★ the purchase cost of alcohol sold, including sales tax,
- ★ the labor costs of licensed bar and security staff approved by the liquor service operator and assigned in consultation with the sponsor,
- ★ an administrative fee of 8% of the purchase cost of products consumed,
- ★ room rental charges where appropriate.

Generally, the special contract option will permit the sponsoring student organization, to arrange and pay for all individual products and services directly, and to set individual drink charges to cover all costs in order to provide a financial return to the sponsoring group. A special feature of this system is that unused portions of the products may be returned for credit to the liquor service operator and sponsors do not need to pay until after the event has been conducted.

Direct supervision and control of each licensed event will be provided by a trained and licensed head/bartender assigned by the SUB liquor service. The supervising C.P.'s will be appointed by the Chief of Campus Police and will report and be responsible to the head/bartender in charge of the event.

The appropriate numbers of bartenders and C.P.'s have been established for the various types and sizes of events. These numbers will correspond with the maximum capacities for the various approved rooms on campus. A complete list is available on request from the Director of Housing and Food Services.

OPERATING PROCEDURES effective September 21st 1983

All student groups or organizations who intend to conduct an event on the

UNB (F) campus at which liquor is to be served are required to adhere to the following procedures:

1. Reserve a licensed area appropriate for the scheduled event through the Director of Housing and Food Services or through the SUB Manager (if the event is to take place in the Student Union Building), or through the appropriate resident Dean in the case of residence functions.
2. Apply for a UNB(F) internal liquor event permit from the Director of Housing and Food Services by completing the appropriate application form indicating the essential details of the event and submitting it to the Director of Housing and Food Services ten (10) days prior to the event.
3. Upon approval of a liquor event permit by the Director of Housing and Food Services, the group will make the necessary detailed arrangements for bar and C.P. services with the Liquor Service Operator at the SUB at least seven (7) days prior to the event.
4. To request a specific room set-up, where appropriate, with Physical Plant, at least seven (7) days prior to the event.
5. To sell the appropriate number of admission tickets to the event, keeping within the maximum room capacity designated by the Office of the Fire Marshall.
6. To adhere to NBLLB regulations and, in particular, to ensure that alcohol is sold and consumed by only those of legal age, (19 years and over).
7. Only licensed bartenders approved by the SUB Liquor Service Operator may serve liquor at an event.

BAR SERVICE MANAGER

The Bar service manager is an employee of the SUB. It is his responsibility to deliver supplies to the site of the event and remove all unused supplies at the conclusion of the event.

The Bar Service Manager will be responsible for the preparation of all billings and the maintenance of all related accounts.

HEAD BARTENDER

The head bartender, appointed by the SUB Bar Service Manager, will receive and check all supplies at the site of the event, set up the bar, and maintain control of it during the event. He/she will also oversee the C.P.'s assigned to the event and be responsible for maintaining an accurate inventory of all items at the start of the function as well as doing a close inventory.

CAMPUS POLICE

For student events, the assigned C.P.'s will be responsible for ensuring that those who enter are bona fide students of student guests. Additional responsibilities of C.P.'s assigned to an event will be:

1. To cover all the problem areas such as exit doors, washrooms, etc., and ensure the guests behave in the proper manner.
2. To watch the bar area to ensure the staff are not selling liquor to underage people or to people who have clearly had enough. Also, to be close at hand in case the bar staff need assistance in handling a problem arising at the bar.
3. To ensure that no illegal acts occur in or around that area where the function is being held.
4. To ensure that those attending leave in a prompt and orderly manner at the end of the function.
5. To provide a report by the senior C.P. on the next business day, to the Director of Housing and Food Services on the event.

In general, although the N.B. liquor regulations remain the same, the changes in University procedures brought about the "single" license will necessitate some major adjustments for everyone involved. It is undoubtedly going to take time to work out all the kinks. We ask for your patience and cooperation in order to minimize this.

Barry Thompson
Dean of Students
Chairman Special Events Committee

RETURNING OFFICERS NEEDED

Applications will be accepted until September 27 for the positions of Deputy Returning Officers in the Fall Student Union Elections.

Apply in writing, stating qualifications, to Timothy Lethbridge, Student Union office, SUB room 118.

New writer

David Adams Richards, the celebrated Miramichi novelist whose style has been likened to William Faulkner's, will be writer-in-residence at the University of New Brunswick in Fredericton for 1983-1984. UNB President James Downey announced the appointment, effective September 1.

A native of Newcastle, Mr. Richards has published three novels, two collections of short stories and some poems in the past 10 years.

Mr. Richards was inspired to become a writer after he read Charles Dickens' *Oliver Twist* at age 14. At age 19 he very nearly became a sportswriter for the *Fredericton Daily Gleaner*, but opted instead to attend St. Thomas University. While there he met regularly with a group of published writers at UNB known as "The Ice House Gang." Among them were such notables as Fred Cogswell, Kent Thompson and Alden Nowlan. With their encouragement he sent the manuscript of *The Coming of Winter* to Oberon Press in Ottawa in 1973 and when it was almost immediately accepted for publication, he left university to become a full-time writer. He was 22.

Mr. Richards' novels are *The Coming of Winter*, *Blood Ties* and *Lives of Short Duration*, all of which have been chosen for publication by the New Canadian Library, ensuring them of a long life in print. His collections of stories include *The Fire and Dancers at Night*. Fiddlehead Books published his poems in a chapbook called *Small Heroics*.

Recently, while on a one month stint as writer-in-residence at Mount Allison University in Sackville, NB, he wrote a play entitled *Water Carriers, Bones & Earls - The Life of Francois Villion* which was produced by the university's theatre group.

Mr. Richards says he is looking forward to moving to Fredericton, the scene of his first experiences as a writer. He expects to complete his fourth "Miramichi" novel this fall. His duties as a writer in residence will include public readings and work with students on both UNB Campuses.

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