

July 7, 1925.

Miss Jean F. Baillie,  
78 Bruce Avenue,  
Westmount.

Dear Miss Baillie:-

I am much obliged for your letter of July 5th, which has simplified matters considerably. We will be glad to arrange a small tea for your visitors and also for them to see as much as possible of the University while they are here.

I would suggest, in view of the programme which you propose, that they might arrive at the University about 3.00 p.m. They would then have a look at the buildings, meeting for tea at 4.00 p.m. Normally we would have the tea outside, but if the weather were bad we would transfer it to the Library.

As regards the dinner, I am rather afraid that I cannot do very much, but I will be pleased to do anything I can. I gather from your letter that you have not made any definite plans and I am taking the liberty of proposing to the C.W.R. that it would be a very nice thing for them to organize this. I will let you have another note in time to reach your house by Friday.

In the case of the tea, we will be pleased to entertain say a total of 65 or 70, not more; and if you will let me have the names of the people who will be in Montreal and whom you would like asked, we will send them invitations. I think that it is quite essential that you yourself should do the collecting of the <sup>persons who are to</sup> meet the visitors, as otherwise it is so uncertain how many we shall be able to get.

Will you be in Montreal a few days before the tea takes place? As I expect to be on my holidays and will not arrive in Montreal until the morning of the day on which the tea will be held, I will leave all arrangements with my Secretary, Miss Constance Harvey, with whom you might get in touch any time between now and then.

Yours faithfully,