Adding Text to a Chart

Quattro Pro has several types of chart text that you can format, move, and size to meet your needs. *Axis labels* show what each point on an axis represents—for example, $1,000, $2,000, and so forth. You cannot move this text.

Text boxes are additional text that you create and place anywhere on a chart. This text is not linked to an object on the chart. To create a text box, click the Text tool on the Toolbar, and then drag to create a text box to the size you want. Type in your text, and then click outside the text box when finished. To select the text inside the text box, click the text box to select it, and then drag to select the text. Once the text is selected, you can move, resize, or format it.

Series labels, sometimes known as *data labels*, are attached to some or all of the data points on the chart to provide additional information about the data. For example, the numbers next to each slice of pie in a pie chart are series labels. There are four data label options, described in Table 9-5, available on the Label Options page in the Pie Chart dialog box.

Option	Function
None	Suppresses all series labels.
Currency	Shows the series value using the currency format.
Percent	Shows the percentage of the total next to each data point.
Value	Shows the series value next to the data point.

Table 9-5: *Data Label Options in the Pie Chart Dialog Box*

METHOD

To add a text box to a chart:

1. Double-click the chart's border.
2. On the Toolbar, click the Text tool.
3. Drag the mouse to create a text box the desired size.
   or
3. Click the chart for a default-size text box.
4. Enter the text.
5. Click outside the text box to deselect it.