USING THE OGD APPLICATION

OGD is part of DFAIT's Corporate Database Applications (although it is currently available at Headquarters only). The names and addresses listed in the OGD application are received from the Government Telecommunications Agency (GTA). This list is updated every two weeks.

The OGD provides a fast and easy method of locating an electronic mailing address for any listed Government of Canada employee throughout the world. OGD allows you to search for people by name and department. You can also create and save custom lists for future reference and quick retrieval. These lists can be printed or copied to other applications.

The application runs in the Microsoft Windows environment and supports both mouse and keyboard input. It has many of the elements which you can expect such as a title bar, menu bar, tool bar and many other window standards.

	V (Street		Other Government Departments
<u>F</u> ile	<u>E</u> dit	<u>O</u> ptions	<u>H</u> elp
+			*
			0