

### Parking Policy

Management was successful in its attempt to have the Pearson building identified as a location with the peripheral area (Ottawa-Hull) for the determination of parking fees. Management does not anticipate that Treasury Board will reverse its decision within the foreseeable future.

The measurement to be used in determining the distance an employee lives from the Pearson building will be in kilometers as the crow flies.

Staff side reported that there was some confusion over the issue of car pools in the awarding of points for parking given that the administrative notice does not make reference or provision for car pools. Car pools will be given a preference if a situation arises where a choice has to be made. Passengers must qualify for parking in their own right and submit their applications attached to the pool driver's application.

For those employees applying for a parking space on the basis of a permanent disability, Form G3137S (Certificate of Permanent Disability for Parking Application) duly completed by a physician or a letter from a physician certifying a permanent disability would meet the requirements of the parking authorities.

Management to consult with Treasury Board to obtain a clear definition of what conditions must exist to designate an employee as a shift worker and what the guidelines are for levying parking fees on such an employee.

Staff Side requested that Management, when collecting the retroactive parking fees (effective November 1), make every effort to ensure that the deduction will not cause financial hardship to the employee.

### Building Maintenance and Housekeeping

The deterioration in building maintenance and housekeeping services was the subject of lengthy discussion with the invited representative from the Department of Public Works (DPW). The DPW manager acknowledged that serious problems have arisen since DPW reorganized its personnel involved in providing building maintenance and housekeeping and contracted out some of the housekeeping services. DPW was now having to rethink its strategy and to step up its supervision to ensure that the maintenance and housekeeping specifications set for the Pearson building are being fulfilled. Staff Side requested that a letter from Senior Management be communicated to Senior Management at DPW. Management agreed that a serious situation existed and it would address the problem. A progress report will be provided at the next meeting.